

## Safeguarding and Welfare Requirement: Suitable People

Providers must ensure that adults looking after children are suitable to fulfil the requirements of their roles.

### Student and Volunteer placements

This policy was adopted by the St George's Board of Directors held on

Date: 30 SEPTEMBER 2019

Role of Signatory: CHAIRMAN

Date of Next Review: SEPTEMBER 2020

Signed on behalf of St George's: 

Name of Signatory: ADRIAN CROUCH

### Policy statement

We recognise that qualifications and training make an important contribution to the quality of the care and education we provide. As part of our commitment to quality, we offer placements to students undertaking early years qualifications and training. We also offer placements for school pupils on work experience and volunteers.

We aim to provide for students on placement with us, experiences that contribute to the successful completion of their studies and that provide examples of quality practice in early years care and education.

### Procedures

- We require students on qualification courses to meet the Suitable Person requirements of the Early Years Foundation Stage and have a satisfactory enhanced DBS check with barred list check(s).
- Long term volunteers must have a satisfactory enhanced DBS check with barred list check(s).
- We require students and volunteers in our setting to have a sufficient understanding and use of English to contribute to the well-being of children in our care.

- We require schools, colleges or universities placing students under the age of 17 years with us to vouch for their good character.
- We supervise students under the age of 17 years at all times and do not allow them to have unsupervised access to children.
- Students undertaking qualification courses who are placed in our setting on a short term basis are not counted in our staffing ratios.
- **Students on a long-term placements and volunteers (aged 17 and over) and staff working as apprentices in early education (aged 16 and over) may be considered to be counted in the ratios if the childcare managers deem them to be suitably qualified and experienced.**
- We take out employers' liability insurance and public liability insurance, which covers both students and voluntary helpers.
- We require students and volunteers to follow all our policies and procedures. On the first day induction we explain our; Safeguarding Policy, Whistle Blowing Policy, **Confidentiality, Code of Conduct** and Behaviour Management Policy, **and they sign to say they have read them.**
- We co-operate with students' tutors in order to help students to fulfil the requirements of their course of study.
- We communicate a positive message to students about the value of qualifications and training.
- We make the needs of the children paramount by not admitting students in numbers that hinder the essential work of the setting.
- We ensure that trainees and students placed with us are engaged in bona fide early years training, which provides the necessary background understanding of children's development and activities.
- Duke of Edinburgh volunteers are not included in the ratio or left unattended with children at any time.