

Safeguarding and Welfare Requirement: Safety and Suitability of Premises, Environment and Equipment.

Providers must take reasonable steps to ensure the safety of children, staff and others on the premises.

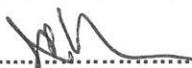
Maintaining children's safety and security on premises

This policy was adopted by the St George's Board of Directors held on

Date: 26 APRIL 2021

Role of Signatory: CHAIRMAN

Date of Next Review: APRIL 2022

Signed on behalf of St George's: 

Name of Signatory: ADRIAN CROUN

Policy statement

We maintain the highest possible security of our premises to ensure that each child is safely cared for during their time with us.

Procedures

Children's personal safety

- We follow our Safeguarding Policy when employing staff.
- We ensure all employed staff have been checked for criminal records via an enhanced disclosure with children's barred list check through the Disclosure and Barring Service.
- Adults do not normally supervise children on their own.
- All children are supervised by adults at all times.
- Whenever children are on the premises at least two adults are present.
- We carry out risk assessments to ensure children are not made vulnerable within any part of our premises, nor by any activity.
- Children are within sight and hearing of staff and always within sight or hearing.

Security

- Systems are in place for the safe arrival and departure of children. We have CCTV cameras on both entrances and a visual entry system.

- The times of the children's arrivals and departures are recorded.
- The arrival and departure times of adults – staff, volunteers and visitors - are recorded.
- Our door systems prevent unauthorised access to our premises.
- Our systems prevent children from leaving our premises unnoticed.
- If a child is collected by an unknown person, the staff member handing over, must check their identity and request a password. If the staff member is still unsure they must call the known parent to confirm the collection.
- We keep front doors and gates locked shut at all times.
- The personal possessions of staff are securely stored during sessions.